Proposal for Seminar / Workshop / Talk / Paper

**20:20 RE**

**Practice, Policy and Powerful Knowledge**

Saturday 13th – Sunday 14th October 2018, Crewe

**Instructions**

* Please complete ***ALL*** sections of this form
* Please email your completed form to: [Chair@nasacre.org.uk](mailto:Chair@nasacre.org.uk)
* Deadline for submission: 18th February 2018
* You will hear back by : 14th March 2018

**Proposal Word Count**: please follow the word counts (below). If you go over, we will edit/delete content to achieve the count!

**Equipment:** we will provide a projector, flip chart and pens for each session, and we will print/photocopy handouts.

**Presentations:** we will provide a Title Slide and Closing Slide for each presentation, which ***must*** be used. All presentations will be made available to delegates as a download after the conference.

**Questions** : any questions regarding conference organisation or completing this form, please email [mike@retoday.org.uk](mailto:mike@retoday.org.uk) or for questions regarding the conference theme, content or aims, please email [Chair@nasacre.org.uk](mailto:Chair@nasacre.org.uk)

**Contributor Tickets, Costs and Expenses**

If your Proposal is accepted, you will need to book onto the conference and buy a ticket:

Conference Ticket (Full Price): **£175**

Contributor Tickets: **£40** (***LIMITED*** numbers available – please indicate if you will require this discount price on the form below)

Materials Costs: The Conference Organisers will provide printing/copying of handout materials.

Travel Costs/Expenses: Contributors will make their own travel arrangements, and meet these costs themselves.

Scholarship Fund: If you are unable to attend due to your financial situation, but have a Proposal accepted, there is a small Scholarship Fund available to support you with your costs. Please indicate if you will require support from the Scholarship Fund on the form below.

Proposal for Seminar / Workshop / Talk / Paper

**20:20 RE Practice, Policy and Powerful Knowledge**

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| --- | --- | --- | --- |
| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 1 | Your Name | Full name (including titles etc) as it will appear on the Conference Programme  Please include the information for every Presenter in this Session | n/a |
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| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 2 | Contact Details | Email, Telephone Number and Organisation for the main contact for this session | n/a |
| Email:  Telephone:  Organisation/Employer: | | | |

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| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 3 | Membership(s) | Organisation Membership(s), please answer Y or N for each | n/a |
| * AULRE: Y / N * AREIAC: Y / N * NASACRE (or member of a SACRE): Y / N * NATRE: Y / N | | | |

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| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 4 | First Time Presenter | Is this your first time presenting at a national RE conference?  (eg Strictly RE, Words Beyond Words, Wokefield, Westhill, AULRE, AREIAC, Farmington, LTLRE, REQM conferences etc) | n/a |
| First Time Presenter: Y / N | | | |

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| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 5 | Session Title | Proposed Title – preferably clear, stimulating and an accurate description the content of the session | 10 |
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| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 6 | Session Sub-title | Brief description of the session content | 50 |
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| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 7 | Session Type | Please select ***ONE*** from the list | n/a |
| * Subject knowledge session – with practical pedagogical dimension * Academic session – with practical dimension * Practical classroom seminar/workshop - with research dimension * Policy discussion – with academic or practical dimension | | | |

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| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 8 | Target Education Phase | Please select ***ONE*** from the list | n/a |
| * Primary * Secondary * Cross-Phase (must include Primary and Secondary in fairly equal proportions) * ITT * Other | | | |

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| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 9 | Session Duration | Please select ***ONE*** from the list | n/a |
| * Single Slot – 20 minutes * Combined Slot(s) – multiple sessions to a maximum of 1 hour * Full – 1 hour session   Timings should include adequate time for Q&A/interaction. Note that each session will have a Chair/Timekeeper as the programme is very full, and sessions will ***NOT*** be allowed to over-run! | | | |

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| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 10 | Full Description | Additional content / description / information about the session to aid selection | 500 |
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| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 11 | Biography(s) | Please supply a Biography for each presenter | 50 words  per bio |
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| **Reference** | **Item** | **Notes/Instructions** | **Maximum Word Count** |
| 12 | Photographs | Please supply a photograph for each presenter (head/shoulders photo, minimum 300dpi resolution) as a separate file | n/a |
| Photograph(s) supplied as separate file(s): Yes/No | | | |

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| **Reference** | **Item** | | **Notes/Instructions** | | | **Maximum Word Count** |
| 13 | Tickets/Costs | | Please indicate (for every Presenter) if you will book a Full Price Ticket, or if you wish to apply for a Contributor Ticket and/or support from the Scholarship Fund | | | n/a |
| **Presenter name** | | Full Price Ticket (£175) | | Contributor Ticket (£40 – limited numbers available) | Scholarship Fund Support  (Limited funds available) | |
|  | | Y/N | | Y/N | Y/N | |
|  | | Y/N | | Y/N | Y/N | |
|  | | Y/N | | Y/N | Y/N | |